

APPENDIX D

SAMPLE PRR AND MESSAGE INFORMATION ADDRESSEES

I. In most cases, midshipmen will be given one-way transportation to the training site. It will be incumbent on the training activity then to submit PRRs to the nearest NAVPTO in the following message format: (Note: Information of item numbers 1, 2, 12, and 16 changes for each midshipman while item numbers 3, 7, 9, 10, and 11 remain unchanged. Items 4, 5, 6, 8, 13, 14, 15, 17, 18, 19, 20, and 21 are omitted as that information does not pertain to midshipmen travel.)

FM: USS UNDERWAY

TO: NEAREST NAVPTO//JJJ//

INFO: FLT CDR

APPROPRIATE MEDC//JJJ//

MIDN NROTC UNIT//JJJ//

UNCLAS //N04650//

MSGID/GENADMIN/USS UNDERWAY//

SUBJ/MIDN PASSENGER RESERVATION REQUEST//

RMKS/1A. MIDN NAME AND CLASS (e.g., SMITH, JOHN Q., MIDN 1/C)

1B. (NOTE: Additional MIDN will be listed as 1B, 1C, etc.)

2A. MIDN SOCIAL SECURITY NUMBER

2B. (NOTE: SSNs will be 2A, 2B to correspond with 1A, 1B, etc.)

3. TOTAL NUMBER OF SEATS REQUIRED

7. PT

9. DATE AVAILABLE TO TRAVEL

10. DATE OF DEBARKATION FOR MIDN CONTINGENT

11. POINT/PORT FROM WHICH TRAVEL BEGINS

12A. ENTER SPECIFIC INFORMATION FOR EACH MIDSHIPMAN'S ULTIMATE DESTINATION. PROVIDE CLOSEST AIRPORT TO FINAL DESTINATION. (DO NOT RELY ON NAVPTO TO KNOW WHICH AIRPORT IS CLOSEST.) (Continue with 12B, 12C, etc.)

16A. ADDITIONAL INFORMATION: ENTER FULL ACCOUNTING DATA TAKEN FROM BLOCK 17(1)-(9) ON MIDN TAD ORDERS (NAVPERS 1320/16) AND ANY OTHER PERTINENT INFORMATION (e.g., hold tickets at airport, commuter airlines for onward transportation, etc.) (Continue with 16B, 16C, etc.)//

NOTE: Midshipmen authorized to terminate their training overseas are not entitled to government transportation to CONUS or onward once in CONUS. For those midshipmen who will terminate overseas and do not need a PRR, identify same in item 16.

II. To ensure travel and other cruise related information gets passed to the commands concerned include the listed information addressees as a minimum on all message traffic:

Embark

Info Addressees

A. ATLANTIC

Norfolk embarks to include GTMO, LCRK,

NROTCU HAMPTON ROAD

YKTWN, and all LANT ports not serviced
by a MEDT

NORFOLK VA//MEDT//
COMSECONDFLT
COMNAVSURFLANT,
SUBLANT, AIRLANT, as
appropriate
Parent NROTC Unit or USNA
ANNAPOLIS MD//JJJ//
NROTCU THE CITADEL
CHARLESTON SC//JJJ//
NROTCU JACKSONVILLE UNIV
JACKSONVILLE FL//MEDT//
NROTCU BOSTON UNIV MIT
BOSTON MA//JJJ//

Charleston embarks

Mayport embarks to include PEV, KWEST,
FTLAU

Newport embarks to include BOSTON

B. PACIFIC

San Diego embarks to include CATALINA
And all PAC ports not serviced by a MEDT
COMPACFLT

NROTCU USD SDSU SAN DIEGO
CA//MEDT//

COMTHIRDFLT
COMNAVSURFPAC, AIRPAC,
SUBPAC, as appropriate

Long Beach embarks to include PORT
HUENEME

NROTCU LOS ANGELES CA//JJJ//

Pearl Harbor embarks

COMNAVSURFGRU
MIDPAC//N3/MLO//

San Francisco Bay area embarks

NROTCU UNIV OF CALIFORNIA
BERKELEY CA//JJJ//

Seattle embarks to include BREMERTON,
WASHINGTON
PUGET SOUND, ALASKA, TACOMA
PUGET SOUND, ALASKA, TACOMA,
VANCOUVER, BC, BANGOR

NROTCU UNIV OF
SEATTLE WA//JJJ//

C. MEDITERRANEAN

All MED embarks

ASCOMED NAPLES IT
COMUSNAVEUR LONDON UK//JJJ//
COMSIXTHFLT
CTF SIX THREE//N3/MLO//
NROTCU GEORGE WASHINGTON UNIV
WASHINGTON DC//MEDT//

BAHRAIN embarks

ADMINSUPU BAHRAIN//N3/MLO//

COMFIFTHFLT
NROTCU GEORGE WASHINGTON UNIV
WASHINGTON DC//MEDT//

ROTA SPAIN

NAVSTA ROTA SP//JJJ//

NAPLES ITALY

NAVSUPPACT NAPLES IT//JJJ//

D. WESTERN PACIFIC

Japan embarks
JA//N3/MLO//

COMNAVFORJAPAN YOKOSUKA

USDAO TOKYO JA//JJJ//

Diego Garcia embarks

PERSUPP DET DIEGO GARCIA//JJJ//

Midway embarks

NAVFAC MIDWAY ISLAND//JJJ//

Guam embarks

COMNAVMARIANAS GU//JJJ//

Singapore embarks

USNAVOFF SN//JJJ//

Australia embarks

USDAO CANBERRA ACT AS//JJJ//
COMSEVENTHFLT REP WESTERN AS//JJJ//

Hong Kong embarks

USDAO HONG KONG HK//JJJ//
NAVCONTDEP HONG KONG BC//JJJ//

Thailand embarks

USDAO BANGKOK TH//JJJ//
CHJUSMAGTHAI BANGKOK TH//JJJ//

Masirah embarks

USDAO MUSCAT MU//JJJ//

Kenya embarks

USDAO NAIROBI KE//JJJ//

Korea embarks

COMNAVFORKOREA SEOUL KOR//JJJ//
USDAO SEOUL KOR//JJJ//